

CUMMINGS TOWNSHIP MEETING
NOVEMBER 12, 2019

The Cummings Township Board of Supervisors held their monthly meeting on November 12, 2019 at 2:00 p.m. at the Cummings Township Municipal Building with Walter Braddock, Michael Yohe and Richard Bierly present.

Public Attendees: Zoning Liaison Will Wolfe, Vic Marquardt of Code Inspections, Bill Koppenheffer, Donna Bierly, and Paul Sattazahn

Pledge of Allegiance

Board's Approval of Meeting Minutes:

Chairman Braddock asked for questions or comments on the minutes from the October 8, 2019 meeting, there being none, Supervisor Yohe made a motion to approve the meeting minutes as presented; seconded by Supervisor Bierly, MCU.

Board's Approval of Treasurer's Report:

Supervisor Yohe made a motion to approve the Treasurer's Report as submitted; seconded by Supervisor Bierly, MCU.

Zoning Report:

Zoning Liaison Will Wolfe reported that one zoning permit was issued by Code Inspections for a platform/porch with step for property located on Lightning Bug Lane.

Will also reported the construction of an extension to an existing shed at property located at 148 Rte. 44.

Vic Marquardt of Code Inspections reported he will be issuing a notice of violation for new construction on property located along Route 664, 360 Walker Trail, stating it is unclear what the use of the building will be. A discussion was held regarding various forms that would be required if the building will be used as a cabin such as an Ag Exemption Form, Zoning Permit and possibly a Recreational Cabin Affidavit.

Vic Marquardt updated the Board of Supervisors on property located at 8182 Route 44 where there was an issue with the owner not purchasing a building permit for a deck and stated that issue was resolved. He noted that a retaining wall and patio is also being installed and that no additional permits are required.

International Property Maintenance Code Enforcement

Second Street - Vic reported that he spoke with the owners and they mowed the grass and have cleaned up the property and are starting to make repairs as they eventually plan to sell the property.

Third Street – Vic reported that demolition permits have been issued for the demolition of the two mobile homes on Third Street and he will continue to monitor the cleanup of that property.

Supervisor Bierly questioned if there is a time limit on demolition and cleanup of the mobile homes.

According to Vic, the project cannot set idle for more than 180 days at a time, but as long as they show progress, the permit is valid for five years.

Road Foreman's Report:

Roadmaster Bierly reported completion of the following projects during the month of October:

- Dug out area for propane tank at new township building
- Cleaned out pipe along Ramsey Drive
- Removed brush and installed propane tank at new township building
- Filled in potholes on Ramsey Drive
- Cleaned up area around propane tank and planted grass seed
- Dug trench for and installed the water line (4 ft. deep, 12 inches wide, 350 ft. long) at the new township building
- Maintenance to equipment
- Cut trees open up ditches and headwalls and cleaned 75 ft. of ditch line along Dam Run Road after the last rain storm
- Stock piled 20 +/- ton anti-skid
- Installed the spreader on the truck
- Contacted PennDOT after the last storm to confirm no major storm damage

Old Business:

There was no old business presented for discussion.

New Business:

2020 Budget

Supervisor Yohe made a motion to approve the Preliminary Budget for 2020; seconded by Chairman Braddock, MCU.

Resolution 11.08.2019

Supervisor Yohe made a motion to adopt Resolution 11.08.2019 to appoint Lee Ann Plessinger, a public accountant, to audit the accounts of the Township for the fiscal year of 2019; seconded by Chairman Bierly, MCU.

2020 Insurance Proposal – Gannon Insurance

Steve Lambert of Gannon Insurance reviewed the proposal for insurance coverage through Selective Insurance for 2020 with the Board of Supervisors.

Mr. Lambert reviewed coverage and the equipment listed on the policy for accuracy with the Board of Supervisors and noted that the value of the buildings for three locations are increased by 4% each year and are insured for 90% or more of the replacement value.

Supervisor Yohe pointed out that the apartment has been removed in the new township building and it will only be used as offices for the Township and interior renovations have been made to the building.

Mr. Lambert also reviewed the policy limits of the General Liability and Public Officials coverage.

Supervisor Yohe questioned the equipment listed on the policy owned by the Fire Company and covered under the policy.

A discussion was held and it was requested that the Fire Company equipment and Township equipment be listed separately under the policy to help delineate what is covered under the Township's insurance policy and what is covered under the Fire Company's insurance policy. The Supervisors also requested Mr. Lambert provide two separate proposals for insurance coverage, one policy for the fire company and one policy covering the township.

Supervisor Yohe also requested that the Waterville Water Association property be removed from the policy as the Township does not own the water company and Bill Koppenheffer indicated that the Water Authority has its own insurance policy.

Muncy Bank Visa Card

Chairman Braddock made a motion to authorize Secretary/Treasurer Darlene Macklem to act on behalf of Cummings Township to apply for a Visa Credit Card through Muncy Bank & Trust; seconded by Supervisor Yohe, MCU.

Correspondence

Williamsport Area Transportation Plan

Public Participation

Waterville Water Association

Bill Koppenheffer of the Waterville Water Association discussed the proposal from Uni-Tec to provide engineering services during the construction of the WWA building for \$22,000 and the asked the Supervisors if they would assist the Association with paying for those services.

A discussion was held regarding the completion certificates issued after each inspection and making payments to the contractor and having a certified engineer on site to do the inspections during the construction of the building. It was noted that the Department of Labor & Industry will not be on site on a daily basis and by having Uni-Tec on site they would be able to provide construction information to Labor & Industry and the project will not be held up waiting for the Department of Labor & Industry to complete the inspections.

Supervisor Yohe made a motion to approve the Township paying up to \$22,000 for Uni-Tec inspection services for the Waterville Water Association project; seconded by Chairman Braddock, MCU

Donna Bierly presented a report from Tom Dent, Certified Operator for the Waterville Water Association, for water tested at the Township building and three other residents that stated the amount of lead in the water samples are acceptable.

Donna Bierly reported that the portable toilet will be removed from the park at the end of the week and noted that Sikora Brothers will install their own portable toilet during the construction of the Waterville Water Association building.

Donna Bierly also reported that the Recreation Committee is considering increasing the pavilion rental fees and are looking into signage that would list the playground rules and the appropriate ages for using the playground equipment through George Ely.

Paul Sattazahn

Paul Sattazahn stated that the ambulance service issue still has not been resolved.

A discussion was held and it was noted that his residence in Cummings Township is 18 miles from Jersey Shore, 15 miles from Lock Haven and 20 miles from Renovo and Mr. Sattazahn stated he been unable to reach Bob Sheets or Lycoming County Emergency Management Coordinator John Yingling to discuss the issue.

It was the consensus of the Board to speak to Bob Sheets about the dispatch of EMS.

Invoices

Supervisor Yohe made a motion to approve the invoices as presented; seconded by Chairman Braddock, MCU.

Adjournment

There being no further business, Chairman Braddock made a motion to adjourn the meeting; seconded by Supervisor Bierly, MCU.

The meeting was adjourned at 3:30 pm.

Respectfully submitted,

Darlene S. Macklem
Secretary/Treasurer