

CUMMINGS TOWNSHIP MEETING
NOVEMBER 17, 2020

The Cummings Township Board of Supervisors held their monthly meeting on November 17, 2020 at 6:00 pm at the Waterville Volunteer Fire Company building, with Walter Braddock, Richard Bierly and Michael Yohe present.

Public Attendees: Zoning Liaison Will Wolfe, Carl Frech, Donna Bierly, Bub Rainey, Chief Nathan DeRemer and Officer Michael Crawford of the Tiadaghton Valley Regional Police Department, and Keith Miller of Bassett Engineering

Approval of Meeting Minutes:

Chairman Braddock asked for questions or comments on the minutes from the October 13, 2020 monthly meeting, there being none, Supervisor Yohe made a motion to approve the meeting minutes as presented; seconded by Chairman Braddock, MCU.

Approval of Treasurer's Report:

Supervisor Yohe made a motion to approve the Treasurer's Report as submitted; seconded by Chairman Braddock, MCU.

Public Participation:

There was no public participation.

Zoning Report:

Zoning Liaison Will Wolfe reported that during his tour of the Township he found a new shed being constructed on Lightning Bug Lane which he reported to Vic Marquardt of Code Inspections.

Will also reported that Code Inspections issued Zoning Permits to Sherry Black of 59 Sawmill Road for a swimming pool and gazebo and a permit was issued to Stephen Braddock for Lot 49 & 50 on Ramsey Drive for a pavilion.

TVRPD Police Report

Chief Nathan DeRemer introduced Officer Michael Crawford of the Tiadaghton Valley Regional Police Department and presented the Police Report for the month of October which included five calls for service and there were no citations issued or arrests for the month. The calls included a welfare check; lift assist; disabled tractor trailer; parking complaint and an ambulance assist.

Chief DeRemer also reiterated that officers are not patrolling the Township and police cruisers may be seen driving through Cummings Township en route to McHenry Township adding that if officer's notice a violation while traveling through the Township, officers would address the violation.

Recreation Committee

Donna Bierly of the Recreation Committee reported that the Cummings Township Park is closed for the season and the portable toilet has been removed.

Donna also reported that the water usage restrictions for customers of the Waterville Water Association are still in place and noted the Water Association was advised by Jim Yoxtheimer, the Geologist who assisted with the Township's well, that the restrictions should remain in place.

Road Foreman's Report:

Roadmaster Bierly reported on the following items:

- The sign for Lightning Bug Lane was purchased but there was not installed because the property owner said it is a private road and he did not want the sign installed in his yard
- Riggle Masonry completed the sidewalk at the new Township Building
- Judd Welshans finished placing R3 stone in the parking lot and the area for the new garage and salt bin
- The handicapped parking area will be paved this week by Charles Construction if the Board accepts his quote of \$11,900 which was the lowest quote received. He received telephonic quotes from NS Paving who provided a quote of \$30,000.000; and HRI, Inc. and Glenn O. Hawbaker, Inc. were contacted but they are not doing paving at this time and declined to provide a quote

Supervisor Bierly made a motion to accept the quote in the amount of \$11,900.00 from Charles Construction for the parking lot; seconded by Chairman Braddock, MCU.

Old Business:

There was no old business presented for discussion.

New Business:

Waterville Fire Company Reports

Supervisor Yohe reported that the Board has been working with the Fire Company to provide quarterly reports to the Supervisors with information as to the number and types of incidents the Fire Company responds to which will be placed on the Township's website.

The quarterly reports for 2020 included the following information:

01/01/2020 – 03/31/2020	Building Fire – 1; Brush Fire – 2; Rescue – 1; EMS – 7; MVA – 1; Downed Power Lines – 2; Severe weather – 3
04/01/2020 – 06/30/2020	Building Fire – 2; Brush Fire – 2; EMS – 16; MVA – 4; Downed Power Lines – 6; Severe weather – 4

07/01/2020 – 09/30/2020

Trash Fire – 1; Rescue – 1; EMS – 9; MVA – 3;
Search for person – 3; Downed Power Lines – 3;
Severe weather – 4; Storm Damage Assessment – 2

Waterville Post Office

Supervisor Yohe reported that an expression of concern from a resident about the hours of the Waterville Post Office being reduced and was concerned about the possibility of the Post Office closing.

Supervisor Yohe spoke with the Postmaster of the Jersey Shore Post Office about the Waterville Post Office and his response was that there are three people that cover Antes Forte, Jersey Shore and Waterville and one person resigned and it will probably take until next January until someone is hired for the position and currently the hours for the Post Office will be cut by one hour at the beginning of the day.

Supervisor Yohe expressed the community's concern with the reduction of hours and explained that people will go elsewhere for postal services and there will not be a true reflection of need for the Post Office if an audit of services is performed by the Postal Service. Supervisor Yohe said he is aware of people moving into the area who are now operating their businesses from their homes and that should also be taken into consideration by the Postal Service.

Review and Award Bid for Garage & Salt Shed

Keith Miller of Bassett Engineering, Inc. explained to residents in attendance that Bassett Engineering facilitated the design and bidding for the land development plan for the new garage and salt shed stating the bids were opened on November 4, 2020, at the office of Bassett Engineering. The bids ranged from \$303,000.00 to \$557,000.00 with the low bidder being Central Structures, LLC from Greenville, Ohio. A copy of the bid results are attached and recorded with the November meeting minutes.

Bassett Engineering followed up on references for the low bidder to determine if Central Structures are qualified to do the project and based on the responses received, Bassett Engineering believes they are an acceptable contractor for the project.

Mr. Miller stated that it is Bassett Engineering's recommendation that the Board of Supervisors award the bid to Central Structures, LLC from Greenville, Ohio.

Supervisor Yohe questioned whether the contract with Bassett Engineering included Bassett monitor construction and Mr. Miller confirmed that monitoring the construction of the project was included in the contract.

Chairman Braddock asked for a timeline for completion of the project.

Mr. Miller said that as soon as the contract is finalized, the contractor anticipates being on site in a couple of weeks and estimated two to three weeks for the concrete work; two to three weeks for framing, siding, and roofing and then the Township will do the plumbing and electrical work, adding that the Township should coordinate the plumbing and electrical work to avoid a delay in completing the project.

Supervisor Yohe made a motion to accept the low bid from Central Structures, LLC in the amount of \$302,783.00; seconded by Supervisor Bierly, MCU.

Supervisor Yohe then amended the motion to include authorizing the execution of the Construction Agreement by the appropriate Township Officials with Central Structures, LLC; seconded by Supervisor Bierly, MCU.

Preliminary Approval of 2021 Budget

Chairman Braddock made a motion for the preliminary approval of the 2021 Budget as presented; seconded by Supervisor Bierly, MCU.

Waterville Volunteer Fire Company - Annual donation in lieu of fire tax payment

Chairman Braddock made a motion to make the annual donation in lieu of fire tax payment from Act 13 Funds to the Waterville Volunteer Fire Company; seconded by Supervisor Bierly, MCU.

Waterville Volunteer Fire Company – reimbursement for insurance coverage on equipment

Supervisor Yohe made a motion to reimburse the Waterville Volunteer Fire Company in the amount of \$2,785.50 for one-half the cost of insurance coverage for vehicles and equipment; seconded by Chairman Braddock, MCU.

2021 Insurance Renewal

Supervisor Yohe made a motion to renew the Township's Insurance Policy with Selective Insurance through Gannon Associates with the annual premium of \$10,382.00; seconded by Chairman Braddock, MCU.

Correspondence

Notice of an increase in fees from Lycoming County Zoning and a copy of the 2021 Subdivision and Land Development Fee Schedule

LTAP Municipal Transportation Training Needs Survey

Notice of the Land Development Forum from Lycoming County Planning scheduled for November 17th.

Invoices

Supervisor Yohe made a motion to approve the invoices as presented; seconded by Supervisor Bierly, MCU.

Adjournment

There being no further business, Chairman Braddock made a motion to adjourn the meeting; seconded by Supervisor Yohe, MCU.

The meeting was adjourned at 2:35 pm.

Respectfully submitted,

Darlene S. Macklem
Secretary/Treasurer