

MINUTES OF JANUARY 4, 2021
REORGANIZATION MEETING

The Cummings Township Supervisors held their reorganization meeting on January 4, 2021, at 2:00 p.m., with Walter Braddock, Michael Yohe and Richard Bierly present.

Also in attendance: Zoning Liaison William Wolfe, Donna Bierly, Carl Frech, Bill Koppenheffer, Don Peters, Chief Nathan DeRemer and Officer Sean Hummer of the Tiadaghton Valley Regional Police Department and Denise Dieter, Esquire

Pledge of Allegiance

Temporary Chairman and Temporary Secretary

Supervisor Bierly nominated and made a motion that Supervisor Michael Yohe act as Temporary Chairman; seconded by Supervisor Braddock, MCU.

Supervisor Braddock nominated and made a motion that Darlene Macklem act as Temporary Secretary, seconded by Supervisor Yohe, MCU.

Chairman, Vice-Chairman and Secretary Treasurer

Supervisor Walter Braddock made a motion to appoint Michael Yohe as Chairman of the Board of Supervisors for 2021; seconded by Supervisor Bierly, MCU.

Supervisor Walter Braddock made a motion to appoint Supervisor Richard Bierly as Vice-Chairman of the Board of Supervisors for 2021; seconded by Supervisor Yohe; MCU.

Supervisor Yohe made a motion to re-appoint Darlene S. Macklem as Secretary/Treasurer for 2021; seconded by Supervisor Bierly; MCU.

2021 Appointments

Supervisor – Employees

Supervisor Yohe made a motion to appoint Supervisors Richard Bierly and Walter Braddock as Supervisor-Employees; seconded by Supervisor Bierly, MCU.

Roadmaster

Supervisor Yohe made a motion to appoint Rick Bierly Roadmaster; seconded by Supervisor Braddock, MCU.

Zoning Liaison

Supervisor Yohe made a motion to re-appoint William Wolfe as Zoning Liaison; seconded by Supervisor Braddock, MCU.

Zoning Permit/UCC Inspection

Supervisor Braddock made a motion to re-appoint Code Inspections, Inc. as the Zoning Permit/UCC Inspection agency; seconded by Supervisor Bierly, MCU.

Solicitor

Supervisor Yohe made a motion to re-appoint Denise Dieter as the Township Solicitor; seconded by Supervisor Bierly, MCU.

Engineer

Supervisor Yohe recommended that the Board of Supervisors appoint Dennis Norman of Norman Engineered Designs as Township Engineer on a consulting basis with the ability for the Board to use outside engineering firms on a case by case basis.

Supervisor Yohe made a motion to appoint Dennis Norman, P.E. as the Township Engineer for consulting services; seconded by Supervisor Braddock, MCU.

Sewage Enforcement Officer

Supervisor Braddock made a motion to re-appoint Jami Nolan as the Sewage Enforcement Officer; seconded by Supervisor Bierly, MCU.

Alternate Sewage Enforcement Officers

Supervisor Yohe made a motion to appoint Robert Bertin and Craig June as Alternate Sewage Enforcement Officers; seconded by Supervisor Braddock, MCU.

Emergency Management Coordinator

Supervisor Braddock made a motion to retain Robert Sheets as Emergency Management Coordinator; seconded by Supervisor Bierly, MCU.

Right to Know Officer

Supervisor Bierly made a motion to re-appoint Darlene Macklem as the Township's Right to Know Officer; seconded by Supervisor Braddock, MCU.

2021 Depositories

Supervisor Bierly made a motion to designate the following banking institutions to be used during 2021: Jersey Shore State Bank, First National Bank of Pennsylvania, First Citizens Bank, PLGIT, Muncy Bank & Trust Company and Woodlands Bank. The motion was seconded by Supervisor Braddock and was unanimously approved.

Monthly Meeting

Supervisor Yohe made a motion that the Board schedule monthly township meetings on the second Tuesday of the month at 2:00 p.m. during the months of January, February, March, April, November and December and at 6:00 p.m. during the months of May, June, July, August, September and October; seconded by Supervisor Braddock, MCU.

Certify Voting Delegate – PSATS Annual Educational Conference

The Board did not certify a Voting Delegate for the PSATS Annual Conference.

Secretary/Treasurer Bond

Supervisor Braddock made a motion that the amount of the Secretary/Treasurer Bond remain at \$1,000,000; seconded by Supervisor Bierly, MCU.

Mileage Reimbursement Rate

Supervisor Yohe made a motion to set the mileage reimbursement rate at \$.56 consistent with the 2021 IRS mileage reimbursement rate; seconded by Supervisor Bierly, MCU.

Approval to pay invoices

Supervisor Bierly made a motion to allow the Treasurer to issue checks for payment of operational expenses which are received after the regular monthly meeting of the Board of Supervisors, the invoices are to be paid by check and the checks are to be signed by the Treasurer and a Supervisor, seconded by Supervisor Braddock, MCU.

Workshop/Training Expenses

Supervisor Yohe made a motion to reaffirm the continuation of the township's policy to pay for workshop/training costs including travel expenses and the time spent in training. It was noted that individuals will not be reimbursed for time spent traveling to and from training. The Board of Supervisors must approve attendance at workshops and/or training prior to enrollment. The motion was seconded by Supervisor Braddock and was unanimously approved.

Wages and Salaries

Supervisor Yohe explained that Resolution 01-04-2021 increases the wages for employees by four percent (4%) for 2021.

Supervisor Bierly made a motion to adopt Resolution 01-04-2021 setting the employee wages for 2021; seconded by Supervisor Braddock, MCU.

Secretary/Treasurer Salary

Supervisor Yohe made a motion to increase the Secretary/Treasurer Salary to \$14,500 per year; seconded by Chairman Braddock, MCU.

Zoning Liaison Salary

Supervisor Bierly made a motion to approve the Zoning Officer Salary of \$3,100 per year; seconded by Supervisor Braddock, MCU.

Auditors Meeting Pay

Supervisor Yohe made a motion that the Auditors Meeting Pay remain at \$50; seconded by Supervisor Bierly, MCU.

Board Appointments

Auditors (1 Year Term)

Supervisor Bierly made a motion to appoint Diane Prince and Delores Cichan as Auditors for 2021; seconded by Supervisor Braddock MCU.

Planning Commission (6 Year Term)

Supervisor Yohe explained that the Board would like to ratify the appointment of Charlie Rogers to the Planning Commission which occurred during the November 11, 2020 Special Meeting, noting his term would end on December 31, 2022.

Supervisor Braddock made a motion to ratify the appointment of Charlie Rogers to the Planning Commission with his term ending December 31, 2022; seconded by Supervisor Yohe, MCU.

Recreation Advisory Board (Annual Appointment)

Supervisor Yohe made a motion to re-appoint Lillie Langlois, Ben Gamble, Rick Bierly, Donna Bierly, Ron Bierly, Karen Purvis, Bill McConnell, and Jen McConnell to the Recreation Advisory Board; seconded by Supervisor Braddock, MCU.

Vacancy Board (Annual Appointment)

Supervisor Bierly made a motion to re-appoint Charlie Rogers to the Vacancy Board; seconded by Supervisor Braddock, MCU.

Recognition of Fire Company Officers

The Board of Supervisors recognized the following Officers of the Waterville Volunteer Fire Company:

Todd Carmer – President
Paul Stitzer – Vice President
Tom Mussington – Director
Bill Koppenheffer – Treasurer
Mary Lynn Sheets - Secretary
Robert Sheets – Fire Chief
Alan Shainline – Assistant Fire Chief

There being no further business, Supervisor Yohe made a motion to adjourn the meeting, seconded by Supervisor Braddock, the motion passed unanimously and the meeting was adjourned at 2:10 p.m.

Respectfully submitted,

Darlene S. Macklem
Secretary